Agenda

Board of Directors SPECIAL Meeting

Sept 16, 2026
REGULAR Meeting 6:00 PM
15010 Armstrong Woods Rd, Guerneville, CA
The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A. CALL TO ORDER____6:00 PM

a. Announce Board members and Staff present

B. PUBLIC COMMENT - INPUT FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA –Members of the public who wish to address the Board of Directors during the meeting are asked to email their questions or statements in advance of the meeting by Monday at 5 pm to info@rrrpd.org or leave a message at 707.869.9184. Please be advised that statements or questions received electronically will be read aloud during the meeting. In addition, public comments can be made during the meeting. Comments and/or written statements will be limited to two minutes each.

C. DIRECTORS REPORT____6:15 PM

D. CONSENT CALENDAR_______________________________________6:25 PM

a. Approval of the Minutes of the Regular Meetings dated 07.15.26 & 08.12.26
PUBLIC COMMENT

b. Discussion– Correspondence
PUBLIC COMMENT

c. Discussion - ADA Transition Plan
PUBLIC COMMENT

E. LOCAL SUPPORT____6:35 PM

a. Meet Lt. Dylan Fong Sonoma County Sheriff presence in Guerneville

F. MANAGER'S REPORT_______________________________________6:50 PM

a. Discussion- Administrative updates
PUBLIC COMMENT

G. FINANCIAL REPORT____7:05 PM

- **a.** Discussion/Action- Approval of Operations Claims Requests to County of Sonoma Treasury
  PUBLIC COMMENT
- **b.** Discussion/Action- Approve payroll & payroll taxes processed by Paychex
  PUBLIC COMMENT
- **c.** Discussion- Review financials
  PUBLIC COMMENT

H. MAINTENANCE REPORT____7:15 PM

- **a.** Discussion– Parks, Dams, Facilities Update
  PUBLIC COMMENT

I. ADA TRANSITION PLAN ____7:25PM

- **a.** Discussion/Action - Next Steps
  PUBLIC COMMENT

J. NEW BUSINESS____7:40 PM

- **a.** Discussion/Action - Vacation Beach Dam Repair Project
  PUBLIC COMMENT
- **b.** RESOLUTION - Budget and Prop 4
  PUBLIC COMMENT

ADJOURNED 8:00PM

Agenda

Board of Directors REGULAR Meeting

July 15, 2026
Regular Meeting 6:00 PM
15010 Armstrong Woods Rd, Guerneville, CA
The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A. CALL TO ORDER____6:03 PM

Announce Board members and Staff present: Board members present included Chairperson Henon, Director Eral, Director Perkins, and Director Nicolari. Staff present included Amanda Benton and Nate Lester.

B. PUBLIC COMMENT - One member of the public was present. No public comment was made on items not on the agenda.

C. DIRECTORS REPORT____6:15 PM

- Chairperson Henon reported that representatives of the District met with Sonoma County Water Agency regarding a project that will require access to District property for work associated with infrastructure beneath the Russian River. The Water Agency provided an access packet for Board review, and the District will need to consider the terms and take action at a future meeting.
- Director Nicolari reported attending a Municipal Advisory Council meeting where Supervisor Lynda Hopkins provided an update regarding the Vacation Beach Dam situation. Questions were raised regarding parking near the summer bridge and communication to the public regarding bridge access.
- The Board discussed an unauthorized trail/access area that had been dug into the riverbank at Harris Park. Concerns included erosion, potential impacts to a nearby tree, and whether portions of the work were located on District property. Staff will investigate further and coordinate with appropriate parties.
- The Board also discussed reports of household trash and furniture dumped near Vacation Beach. By the time staff inspected the area, the trash appeared to have been removed.

PUBLIC COMMENT: A member of the public stated that they may have a survey showing the Harris Park property area and offered to look for it and share it with the District.

D. CONSENT CALENDAR____6:25 PM

Approval of the Minutes of the Regular Meetings dated 3.18.26, 5.20.26, 6.17.26 and Special Meeting 6.3.26 and 6.24.26

Director Perkins makes a motion to approve the Regular Minutes dated 3.18.26, 5.20.26, 6.17.26 and Special Meeting 6.3.26 and 6.24.26, Director Eral Seconds for 3.18.26 and Director Nicolari seconds for the remaining minutes.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (4,0,0)

Discussion– Correspondence

- Correspondence included a request for access related to drainage improvement work in the Rio Nido area.
- The Board reviewed notices concerning wildfire-preparedness grant funding and discussed the loss or exhaustion of certain federal grant funding.
- The Russian River Chamber of Commerce requested use of the District's stage for an event planned for October. The Board discussed treating the stage use as an in-kind sponsorship and providing the District logo for event recognition.
- Staff discussed a CSDA training titled *Navigating Governance and Finance in Special Districts*, scheduled for October 14 in San Leandro. Staff and Director Nicolari expressed interest in attending.
- Additional correspondence included communications from Sonoma Water and correspondence submitted for inclusion in the Board packet.

PUBLIC COMMENT: none.

E. MANAGER'S REPORT____6:40 PM

Discussion- Administrative updates

- Amanda reported developing a Kanban-style project management dashboard for District projects, initially including the Prop. 68 projects. The system is connected to the District's Google Drive and allows projects and supporting documents to be tracked by status.
- Amanda discussed using AI tools to assist with project tracking, policy development, budgeting, and administrative work. The Board supported the usefulness of the tool and discussed the approximately $200 annual cost for an individual subscription.
- An additional District P.O. Box key was obtained.
- Staff continues to work on obtaining/updating Cal Cards.
- Amanda reported speaking with CAPRI regarding property-line and liability issues at District parks. CAPRI advised that individuals wishing to file a claim can be provided with the appropriate claim form.
- County Counsel advised that the District does not currently need to establish a separate formal tort-claims process and

that issues involving trespassing on private property should be referred to law enforcement.

- No new update had been received regarding the County leasing agreements.
- Work continues on the District audit. Amanda said she would check in regarding the accounting workload and timing of necessary financial information.
- The Board discussed the need for agenda packets, financials, and minutes to be distributed earlier so Board members have adequate review time.
- Staff reviewed a draft seasonal maintenance position description. The Board discussed physical requirements, background checks, qualifications, seasonal dates, scheduling, and compensation. Staff will finalize and post the position.

PUBLIC COMMENT: none.

F. FINANCIAL REPORT____6:55 PM

Discussion/Action- Approval of Operations Claims Requests to County of Sonoma Treasury

The Board reviewed the operations claims request and discussed several expenses, including annual membership costs, increased maintenance/guard-service expenses associated with dam work, welding work for park benches, and the possibility of seeking competitive proposals for portable toilet services.

Director Perkins makes a motion to approve the warrants as read, Director Eral Seconds.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (4,0,0)

Discussion/Action- Approve payroll & payroll taxes processed by Paychex

Director Perkins makes a motion to approve payroll & payroll taxes processed by Paychex as presented, Director Nicolari Seconds.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (4,0,0)

Discussion- Review financials

- The Board reviewed the fiscal year-end financial statements and discussed discrepancies between budgeted and actual property tax revenues.

- The Board discussed the timing of County property tax collections and distributions and how those amounts are reflected in District financial reports.
- Based on the financial statements reviewed, expenditures were approximately $145,000 below budget and revenues were approximately $30,000 above budget; staff noted that additional District projects will require significant future expenditures.
- The Board discussed accumulated/carryover funds and unrealized capital grant funds.
- Staff will follow up on questions regarding the County-generated financial statements and prior financial figures.

PUBLIC COMMENT: none.

G. MAINTENANCE REPORT____7:05 PM

Discussion– Parks, Dams, Facilities Update

- **Johnson's Beach Dam:** The dam was reported fully installed and operational. Staff continues daily water-level monitoring, regular debris removal, and weekly fish-ladder monitoring.
- **Bruno Farnocchia Park:** Staff addressed trip hazards created by voids near trees, removed non-compliant chairs from the dog park, replaced dog-waste cans, inspected play structures, and cleaned the court.
- **River Lane:** An arborist evaluated two trees along a property boundary and found them to be in good health. Trash and recycling cans were installed and are functioning well. Staff discussed installing signage regarding dumping of yard waste.
- **J.K. Wright Park:** The automated irrigation system was activated. Staff noted that irrigation systems throughout several District parks need repair or replacement.
- **Pacheco Park:** Staff cleaned the tennis court, repaired the tennis court net, removed trash, and continued addressing dog-waste issues.
- **Angelo Boles Park:** Staff continued routine cleanup and landscape maintenance. The park continues to receive heavy use.
- Four permanent benches are being prepared for Bruno Farnocchia Park using fabricated metal brackets and repurposed materials.
- Additional projects include fence repairs, parking curbs at J.K. Wright Park, irrigation replacements, improvements at Charles Raneri Park, and a native Dutchman's pipe vine habitat project intended to support pipevine swallowtail butterflies.

PUBLIC COMMENT: Tim Durbin (sp?) addressed the Board regarding seating at Bruno Farnocchia Dog Park. He explained that he had worked with a local business to obtain donated chairs to provide seating, particularly for seniors and visitors with limited mobility. The chairs were subsequently removed because of District insurance/safety requirements. The Board discussed the liability concerns and the District's plan to install permanent benches at the park.

The Board also discussed permitting and access issues at Vacation Beach, including the parking area and road. Staff reported that historical records and a 2023 site plan had been located and could assist in discussions with Permit Sonoma. The District plans to coordinate with County officials to determine what permits are required for the various activities and improvements at the site.

H. ADA TRANSITION PLAN ____ 7:15PM

Discussion/Action - Craig Williams to talk with RRRPD about next steps
Craig Williams was not present for the scheduled discussion.

Staff explained that the ADA Transition Plan involves more than individual physical improvements and requires an organization-wide review of District programs and facilities. Staff discussed prior ADA assessments and the need to determine what updates and plans are required for District parks, including Bruno Farnocchia and Pacheco.

The Board agreed that Craig Williams should be invited back to a future meeting, preferably in September. The Board also discussed potentially rescheduling the August regular meeting due to scheduling conflicts.

No action was taken.

PUBLIC COMMENT: none.

I. NEW BUSINESS____ 7:35 PM

Discussion/Action - Update regarding Vacation Beach Dam Repair Project

- Staff explained that the District's purchasing and procurement requirements under the Uniform Public Construction Cost Accounting Act affect how the Vacation Beach Dam repair project must proceed.
- The Board discussed the overall cost of the repair project, including engineering, geotechnical work, plans, and other professional services that count toward total project cost.
- The Board discussed the distinction between the defined repair project involving portions of the dam and routine dam maintenance.
- Staff reported that an annual dam inspection identified concerns beyond the immediate repair project; however, routine replacement or maintenance of boards and I-beams outside the defined repair area would generally be treated as regular maintenance.
- The Board discussed the need to hire a qualified project manager for the Vacation Beach Dam repair. Staff has developed a preliminary scope of work for the project-management position, and the selected project manager would assist in further defining and administering the repair project.
- Staff plans to post the project-manager opportunity in accordance with applicable procurement requirements and update the District website regarding the project's status.
- The Board noted that prior efforts to locate an appropriate project manager had been unsuccessful and acknowledged that the project has grown beyond what can reasonably be managed entirely in-house.

PUBLIC COMMENT: A member of the public offered a possible project-manager referral. Staff invited the individual to forward the information so the prospective candidate could review the opportunity.

Discussion/Action - Purchasing and Procurement Policy and the Uniform Public Construction Cost Accounting Act

Discussion within Amanda and the board.

No motion.

PUBLIC COMMENT: none.

Director Eral makes a motion to adjourn the meeting, Director Nicolari seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (4,0,0)

ADJOURNED 7:47 PM

Respectfully submitted by Daniela M. Hernandez

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Director Eral

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Chairperson Henon

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Director Nicolari

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Director Perkins

Minutes

Board of Directors SPECIAL Meeting

August 12, 2026
Special Meeting 6:00 PM
15010 Armstrong Woods Rd, Guerneville, CA
The public can attend in person at 15010 Armstrong Woods Rd, Guerneville, CA

A. CALL TO ORDER____6:00 PM

a. Announce Board members and Staff present: Board Present: Chairperson Henon, Director Eral, Director Perkins, Director Nicolari. Director Hernandez was absent. Staff present: Amanda Benton, Nate Lester.

B. PUBLIC COMMENT - None. Public present.

C. DIRECTORS REPORT____6:15 PM

-Chairperson Henon shared a successful community event at Night Out in Rio Nido; good turnout, also, Donovan (Ollie Gallery, Rio Nido resident) developing a trail/pathway concept through community properties, inspired by Andy's Garden.

-Director Perkins shared 100 peace poles seeking placement in the community.

Public comment: none.

D. CONSENT CALENDAR____6:25 PM

a. Approval of the Minutes of the Regular Meetings dated 07.15.26

Tabled.

PUBLIC COMMENT: none.

b. Discussion– Correspondence

Amanda discussed it with the board.

-Capri insurance invoices reviewed: workers' comp (quarterly, higher than last year due to employee reclassification) and general liability (first half of year, ~on budget at $20K)

-RFP package drafted for a project manager to lead pre-construction readiness regarding Vacation Beach Dam. .

Public Comment: None.

E. LOCAL SUPPORT____6:35 PM

a. Meet Lt. Dylan Fong Sonoma County Sheriff presence in Guerneville

Tabled for September meeting.

F. MANAGER'S REPORT____6:50 PM

a. Discussion- Administrative updates

Amanda reported to the board the following:

-Permit Sonoma meeting (Nate, Director Hernandez, Chairperson Henon): significant compliance gaps identified. Letter outlining stair/fence plan changes deemed insufficient; architectural drawings with Praxis notes required.

-LACO Associates (hired 2022) originally scoped for a full permit audit; scope was narrowed to Army Corps of Engineers permit only.

-Regional Water Quality Control Board 401 certification expired 2023 and was never renewed.

-Original permit audit work was curtailed, likely by a prior board decision.

-Army Corps permit is now on annual renewal; current and up to date.

-Regional Water Quality Control Board contact (Kaete K) recommends a boots-on-ground meeting with all agencies (Army Corps, Sonoma County, State Water, Fish and Wildlife, etc)

Public Comment: Yes, public member thinks it's worth posting job posts on Facebook.

G. FINANCIAL REPORT____7:05 PM

a. Discussion/Action- Approval of Operations Claims Requests to County of Sonoma Treasury

-Uline order: $749.12 (includes $153 shipping); driven by higher trash bag volume under Nate.

Director Perkins makes a motion to approve the district claims payment request form with the Uline addition of $749.12, Director Nicolari Seconds.

PUBLIC COMMENT: None.

All voted aye and the motion carried. (4,0,0)

b. Discussion/Action- Approve payroll & payroll taxes processed by Paychex

Director Perkins makes a motion to approve payroll & payroll taxes processed by Paychex as presented, Director Eral Seconds.

PUBLIC COMMENT: Yes, member shared cover california wanted $2400/month.

All voted aye and the motion carried. (4,0,0)

Director Perkins asked if Amanda can find out if healthcare can be added. Amanda shared what she knows so far.

c. Discussion- Review financials

Bookkeeper (Cassie) may lack required independent contractor insurance; needs to be confirmed.

The board would like Cassie to join board meetings in the future.

No action.

PUBLIC COMMENT: none.

H. MAINTENANCE REPORT____7:15 PM

a. Discussion– Parks, Dams, Facilities Update

Nate went over his report with the board, below are some highlights.

-Dog park: 4x4 material milled, cut, painted, and assembled for bench installations.

-Charles Raneri stairs/fence: Praxis (architect of record) must add scope note to drawings before work can proceed; fencing can start, stairs must be addressed first.

-Vacation Beach Dam code violation: inspector recommends engaging a geotechnical engineer (Resent Associates, Windsor) to certify no danger to life/property from soil cut depth.

-Porta-potties: less vandalism; likely one repeat offender has moved on.

-Bids requested from US Courts for Pacheco resurfacing and pickleball court lines (no response yet)

-Chain link fence bids requested from Kenwood Fence (two phases); quote

~$50,000

- Board prefers a more attractive alternative: corrugated metal, slat inserts, or decorative panels
- Fire-resistance requirements limit material options; metal favored

-Stage (Rockin' the River/ harvest event): no manufacturing tags, no load ratings, no structural calculations.

- Tags painted over; no purchase records found
- Board consensus: exit the stage-lending business; events on September 19 and October (4th Saturday) need to find alternative suppliers.

-Riparian zoning permits needed for each park in the riparian corridor (~$900–$1,000 each)

- Needed for: Vacation Beach, Johnson's Beach, Cozy Cove, Harris
- JK Wright likely exempt (development between park and river)
- Amanda plans to apply and request fast-tracking

PUBLIC COMMENT: none.

I. ADA TRANSITION PLAN ____7:25PM

a. Discussion/Action - Craig Williams to talk with RRRPD about next steps

Craig Williams was a no show, tabled.

PUBLIC COMMENT: none.

J. NEW BUSINESS____7:45 PM

a. Discussion/Action - Vacation Beach Dam Repair Project Manager Bid Package

--Amanda will reformat and Director Perkins will review.

Seasonal Employee Position posted on website only; few applicants.

-Outreach ideas: Craigslist, Indeed (preferred for labor), Instagram, physical posters in Rio Nido/Guerneville/Monte Rio, chamber bulletin board.

-Word-of-mouth leads: ask William (hangs out near the park), check with Mono (part-timers may want more hours), follow up on Korbel group let go recently.

-Armando (former Garry Yard): declined, has his own work.

-Facebook job posts flagged as low-yield; younger workers use Instagram or Indeed.

Director Perkins makes a motion to approve the content of the request for proposal project management services for the Vacation Beach Dam Repair Project, with a condition that Amanda and Director Perkins will need to approve the format this week, Director Eral Seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (4,0,0)

b. Discussion/Action - Resolution to conform RRRPD's Purchasing and Procurement Policy with the Uniform Public Construction Cost Accounting Act

Chairperson Henon read the resolution 2026-03 out loud.

Director Eral voted aye.

Director Perkins voted aye.

Director Nicolari voted aye.

Chairperson Henon voted aye.

Director Hernandez was absent.

The resolution takes effect immediately today August 12th, 2026. .

PUBLIC COMMENT: none.

Director Nicolari makes a motion to adjourn the meeting, Director Perkins seconds.

PUBLIC COMMENT: none.

All voted aye and the motion carried. (4,0,0)

ADJOURNED at 7:48pm

Respectfully submitted by Daniela M. Hernandez

______________________	______________________
Director Nicolari	**Director Perkins**
______________________	______________________
Chairperson Henon	**Director Eral**

CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:	Q-147739-1
Date:	7/28/2026 10:25 AM
Customer:	RUSSIAN RIVER RECREATION AND PARK DISTRICT, CALIFORNIA

QTY	DESCRIPTION
1.00	Streamline - Community Pro Renewal

Annual Recurring Services - Initial Term	USD 3,000.00
Annual Recurring Services - (Subject to Uplift)	USD 3,000.00

1. This renewal Statement of Work ("SOW") is between Russian River Recreation And Park District, CA (“Customer”) and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement (“MSA”) and the applicable Solutions and Products terms found at: https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the “Terms and Conditions”). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the “Agreement”). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the “Services”).

2. This SOW shall remain in effect for an initial term starting at the Customer’s next renewal date of 8/1/2026 and running for twelve months (“Initial Term”). In the event that neither party gives 60 days’ notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms (“Renewal Term”). The Initial Term and all Renewal Terms are collectively referred to as the “Term”.

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

4. Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

5. Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-147739-1

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit https://www.civicplus.com/verify/.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Authorized Client Signature

By (please sign):

Printed Name:

Title:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus

Amy Vikander

By (please sign):

Amy Vikander

Printed Name:

Senior Vice President of Customer Success

Title:

8/13/2026

Date:

Russian River Recreation and Park District <admin@rrrpd.org>

Sunrise Garden Annual Meeting and Potluck 2026-REMINDER

2 messages

Sunrise Community Garden <rionidosunrisegarden@gmail.com> Tue, Sep 8, 2026 at 5:47 PM
Bcc: admin@rrrpd.org

All,
A reminder that the garden annual meeting and potluck was rescheduled to **NEXT Sunday, Sept 13, 2-4pm.** We will meet at the Rio Nido Homeowners picnic area, same location as last 2 years. Please bring a dish to share. Drinks, plates, silverware and napkins will be provided.

Agenda to follow
Patty

Sunrise Community Garden <rionidosunrisegarden@gmail.com> Wed, Sep 9, 2026 at 10:56 AM
Bcc: admin@rrrpd.org

All,
Here is the agenda for the Sunrise Garden annual meeting and the minutes from last year's meeting. Meeting is THIS **Sunday, Sept 13 2-4pm** at Rio Nido Homeowners park/picnic area. Please bring a dish to share. No RSVP needed.

Patty

Minutes.2025 Annual Mtg

Agenda 2026 Annual Meeting

[Quoted text hidden]

Russian River Recreation and Park District <admin@rrrpd.org>

Vacation beach dam -- San Francisco Chronicle inquiry

Johnson, Julie <Julie.Johnson@sfchronicle.com> Mon, Aug 24, 2026 at 8:30 AM
To: Russian River Recreation and Park District <admin@rrrpd.org>

Thank you for your response. The Division of Safety of Dams referred me to this district for information. Here are some of my questions. Happy to jump on the phone or meet in person, if that is preferable.

What is the district's current best estimate for when repairs to Vacation Beach Dam could begin, how long they would take and how much they might cost?

How would the repairs be paid for? Does the district have enough money available, or would it need additional funding? What entity will be overseeing and implementing the repairs?

Is the district considering not repairing or reinstalling the dam, and if so, or if not, what are the considerations?

When Vacation Beach Dam is installed, approximately how many miles of the Russian River are affected or impounded between it and the next seasonal dam upstream?

Approximately how many properties are along that stretch of river, who are served by the dam?

When and why was the dam installed originally and what is its purpose today?

Does the district expect the newly identified repairs to be a one-time fix, or are there concerns about the long-term condition and viability of the dam?

Thank you,
Julie

Julie Johnson
San Francisco Chronicle
Staff Writer
(510) 282-1430 call/text

From: Russian River Recreation and Park District <admin@rrrpd.org>
Sent: Thursday, August 6, 2026 12:32 PM
To: Johnson, Julie <Julie.Johnson@sfchronicle.com>
Subject: [EXT] Re: Vacation beach dam -- San Francisco Chronicle inquiry
[Quoted text hidden]

ADA Transition Plan

County Violations & Playground Issues

- Sonoma County issued violations for all 4 playground facilities
    1. County found no records for play structures
    2. Likely records keeping issue but violations stand
- Affected parks:
    1. JK Wright Park
    2. Charles Raneri (Vacation Beach Park)
    3. Henry Pacheco
    4. Bruno Farnocchia (Rio Nido)
- County not being explicit about specific issues

2019 ADA Agreement Background

- Found old agreement between district and Craig from December 2019/January 2020
    - Signed by Herman before pandemic
    - Board unaware of agreement's wasn't fullfiled
- Project stalled during leadership transition
    - Paige left, Nathan took over
    - Craig and Nathan never aligned on next steps
    - Put on hold pending JK Wright focus
    - Significant board turnover since then

ADA Transition Plan Framework

- Not statutorily required for small entities like RRRPD
- Provides legal protections from claims/litigation
    - District can show systematic approach to accessibility
- Original plan umbrella approach, then focused on high-traffic parks
- JK Wright project completed early 2019 (pre-agreement)

Current Situation Assessment

- Craig and Amanda can update 6+ year old proposal
    - Pricing and scope require revision
    - Context has changed significantly
- District ready to move forward on accessibility improvements
- Most parks unchanged except Charles Raneri/Vacation Beach

Next Steps

- Craig to present 5-minute overview at next board meeting
  - Explain statutory framework and ADA transition plan purpose
  - Field initial questions from board
- Avoid month-long committee deliberation cycle
- Craig has framework/self-evaluation tools for district
- Updated proposal needed after board presentation

Russian River Recreation and Park District
District Manager's Update

Board Meeting: September 16, 2026

Reporting Period: August 12, 2026 – September 14, 2026

Johnson's Beach

- Working with Nate on hiring for the dam removal crew and coordinating timing of the work.

Vacation Beach Dam (VBD) Repair Project

- Continued work on the bidding package and related procurement decisions for the dam repair project.
- Coordinating a meeting with the Division of Safety of Dams (DSOD) for the annual dam inspection.

Financial Administration

- Added the September 16 payroll tab to the Payroll Labor Cost master file used for board packets.
- Finalized CalCard payment transfers to the District Manager's card, including obtaining the access needed to process them.
- Working with Cassie to get updated financial records.
- Continued research into separating District financials from Sonoma County treasury and accounting services
- Continued vendor management and organizing

Park Improvements / ADA Compliance

- Reached out to Praxis regarding Prop 68 Grant designs – see attached.

Signage

- Continued work on signage rules and file naming conventions for District properties.

Personnel and Administration

- Continued recruitment for the Maintenance Crew Member position (RRRPD-branded application, including swimming-related screening questions).

To: County of Sonoma Claims Section

ACTTC-Claims@sonoma-county.org

District Claims Payment Request Form

FY 26-27

From: Russian River Recreation and Park District

Date: 09.16.26

Payment Method: (check only one)

[ ] Payment Transmitted by ACTTC

[X] Check Pick-up by District

[ ] Wire (wire request form also required)

The claims which are to be paid by the following payments are in conformity with California Government Code, section ~~900, et seq~~., and have been audited and approved by us.
You are hereby authorized and directed to issue payments as follows:

Bus Unit	Supplier Name	Supplier ID	Dept ID	Fund	Account	Subsidiary Code	Amount	Invoice Number/Description
SC002	Edward Jones	6875	67040100	72301	50703		$ 186.48	Employee Cont
SC002	Edward Jones	6875	67040100	72301	50705		$ 186.48	RRRPD Cont
SC002	Cassie Wiedmann LLC	34726	67040100	72301	50708		$ 1,170.00	92026
SC002	Garcia Family Yard Services	28672-2	67040100	72301	50708		$ 3,820.00	1406
SC002	Recology Sonoma Marin	21946-6	67040100	72301	52041		$ 3,775.07	1810109678 08/31/2026
SC002	Sweetwater Springs	5647	67040100	72301	52191		$ 775.35	301266 ($114.88) 291044 ($295.46) 272207 ($365.01)
SC002	Primo Brands	3225-2	67040100	72301	52168		$ 107.26	5116585778
SC002	United Site Services	2275-3	67040100	72301	51031		$ 1,369.40	6274544, 14272588, 6276624, 6312754, 6314448, 6331684
SC002	US BANK - ACH - RR Rec Parks 1918	2561-8	67040100	72301	52191			4246 0445 5577 1918
SC002	CAPRI	6871	67040100	72301	51042		$ 1,884.00	Liability & Property (Inv 7287)
SC003	CAPRI	6871	67040100	72301	50808		$ 2,179.50	Workers Comp 2/4
SC002	True Value	6334-1	67040100	72301	51077		$ 4.89	Paper Tags
SC002	Lamberts	6878	67040100	72301	52061		$ 300.57	
SC002	Republic	7653-3	67040100	72301	51042		$ 17.00	3871 000042433
SC002	ULINE	116-3	67040100	72301	51042		$ 282.94	210007314
			Total this Page				$ 15,685.98	

Approved By:					
Signature		Title	Director	Printed Name	Marsee Henon
Signature		Title	Director	Printed Name	Herman Hernandez
Signature		Title	Director	Printed Name	Megan Perkins
Signature		Title	Director	Printed Name	Chad Eral
Signature		Title	Director	Printed Name	Carl Nicolari
Signature		Title	Manager	Printed Name	Amanda Benton
Signature		Title	Bookkeeper	Printed Name	Cassie Wiedmann

To: County of Sonoma Claims Section
ACTTC-Claims@sonoma-county.org

District Claims Payment Request Form

From: Russian River Recreation and Park District

Date: 09.16.26

Payment Method: (check only one)

- [x] Payment Transmitted by ACTTC
- [ ] Check Pick-up by District
- [ ] Wire (wire request form also required)

The claims which are to be paid by the following payments are in conformity with California Government Code, section 900, et seq., and have been audited and approved by us. You are hereby authorized and directed to issue payments as follows:

Bus Unit	Supplier Name	Supplier ID	Dept ID	Fund	Account	Subsidiary Code	Amount	Invoice Number/Description
SC002	Russian River Recreation and Park District	8749	67040100	72301	10200	67000002	16000.00	Payroll
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002			67040100	72301				
SC002								
				Total this Page			16,000.00	

Approved By:					
Signature		Title	Director	Printed Name	Marsee Henon
Signature		Title	Director	Printed Name	Herman Hernandez
Signature		Title	Director	Printed Name	Megan Perkins
Signature		Title	Director	Printed Name	Chad Eral
Signature		Title	Director	Printed Name	Carl Nicolari
Signature		Title	Manager	Printed Name	Amanda Benton
Signature		Title	Bookkeeper	Printed Name	Cassie Wiedmann

RUSSIAN RIVER RECREATION & PARK DISTRICT
FINANCIAL STATEMENT

EXPENSES **FY 26/27 YTD from 09.01.26 reports**

Accnt	Vendor	Final Budget	Month	YTD	Balance
50702	SALARIES	$150,000	$ 26,334.61	$ 26,529.97	$ 123,470.03
50703	OVERTIME- LOCAL BIDS	$51,000	$ 9,080.49	$ 9,080.49	$ 41,919.51
50705	PREMIUM PAY - LOCAL BIDS	$2,500	$ -	$ 195.36	$ 2,304.64
50708	SUBCONTRACTORS	$50,000	$ 4,712.00	$ 9,387.00	$ 40,613.00
50808	WORK COMP INSUR	$15,000	$ 2,179.50	$ 2,179.50	$ 12,820.50
51031	SANITATION	$15,000	$ 1,078.69	$ 2,157.38	$ 12,842.62
51042	GEN LIAB INSURANCE	$20,000	$ 7,287.00	$ 7,287.00	$ 12,713.00
51077	MAINT SUP EXPENSE	$10,000	$ -	$ -	$ 10,000.00
51206	ACCOUNTING/ AUDIT	$20,000	$ -	$ -	$ 20,000.00
51212	LEGAL	$10,000	$ -	$ -	$ 10,000.00
51241	PAYCHEX FEES	$5,200	$ 790.40	$ 790.40	$ 4,409.60
51242	BANK CHARGES	$150	$ (0.01)	$ (0.01)	$ 150.01
51244	PERMITS	$10,000	$ -	$ -	$ 10,000.00
51249	LAFCO	$1,500	$ -	$ 958.00	$ 542.00
51301	PUB/NOTICES	$500	$ -	$ -	$ 500.00
51421	RENT	$3,600	$ -	$ -	$ 3,600.00
51902	COMMUNICATION	$3,000	$ -	$ -	$ 3,000.00
51916	COUNTY FEE	$4,000	$ -	$ -	$ 4,000.00
51934	ERP	$131	$ -	$ -	$ 131.00
52041	GARBAGE	$8,500	$ 814.93	$ 1,629.86	$ 6,870.14
52061	GAS/OIL	$3,000	$ -	$ 176.51	$ 2,823.49
52091	MEMBERSHIPS	$4,200	$ -	$ 2,000.00	$ 2,200.00
52101	PROGRAM ASSIST	$35,000	$ -	$ -	$ 35,000.00
52111	OPERATIONS	$60,000	$ 1,372.59	$ 1,531.17	$ 58,468.83
52162	ADVERTISING	$1,000	$ -	$ -	$ 1,000.00
52168	OFFICE / RECREATION SUP	$10,000	$ 92.80	$ 92.80	$ 9,907.20
52191	UTILITIES	$6,000	$ 237.29	$ 1,585.95	$ 4,414.05
55011	RESERVE	$50,000	$ -	$ -	$ 50,000.00
	Total Budget	**$ 549,281.00**	**$ 53,980.29**	**$ 65,581.38**	**$ 483,699.62**

RUSSIAN RIVER RECREATION & PARK DISTRICT
FINANCIAL STATEMENT

REVENUES **09.01.26**

Acct	Source	Budgeted	Month	YTD	Balance
40002	CY SEC PROP TAX	531,253.00	0.00	0.00	531,253.00
40005	RDV pmnt increment	-388,662.00	0.00	0.00	-388,662.00
40006	RDA Pass-Throughs	119,950.00	0.00	0.00	119,950.00
40010	Residual Prop Tax	109,719.00	0.00	0.00	109,719.00
40012	Tax Admin Fee	-2,547.00	0.00	0.00	-2,547.00
40101	CY Unsecured	15,512.00	0.00	0.00	15,512.00
40111	CY Supplemental	8,339.00	537.73	537.73	7,801.27
42111	State Other in lieu tax	10.00	0.00	0.00	10.00
42291	ST-HOPTR	1,103.00	0.00	0.00	1,103.00
44002	Interest Cash	31,637.00	0.00	0.00	31,637.00
45291	Park & Rec Fees	1,620.00	0.00	0.00	1,620.00
46050	Outdated Warrants	0.00	0.00	0.00	0.00
46022	Capital Grants- State	$121,000.00	0.00	0.00	121,000.00
	Total Revenues:	**$ 548,934.00**	**$ 537.73**	**$ 548,934.00**	**$ 548,396.27**

Print

Prefill the required information on-line or print a blank form. Use TAB to move between fields. The total fields automatically calculate.

Edward Jones

SIMPLE IRA - Contribution Transmittal Form

Scan Title: Contribution Transmittal

1. Employer or Company Name: Russian River Recreation & Park
2. Send Receipt to: Attn: Amanda PO Box 195 Guerneville, CA 95446
3. Contribution Type: (●) ACH ( ) Check
4. Total Amount: $ 236.98 (Checks **must** be made Payable to "Edward Jones")
5. Contribution Month: June
6. Contribution Year(s):
   - Salary Deferral: 2026 (YYYY)
   - Company/Employer: 2026 (YYYY)

Branch Address:
7182 Healdsburg Ave Ste A
Sebastopol, CA 95472

Deposit the employee salary deferrals and/or employer contributions as follows:

	Employee Name	Account Number	Salary Deferral	Employer Matching	Employer Non-elective
1.	Nate Lester		$ 186.48	$ 186.48	$
2.			$	$	$
3.			$	$	$
4.			$	$	$
5.			$	$	$
6.			$	$	$
7.			$	$	$
8.			$	$	$
9.			$	$	$
10.			$	$	$
11.			$	$	$
12.			$	$	$
13.			$	$	$
14.			$	$	$
15.			$	$	$
		Totals:	$ 186.48	$ 186.48	$ 0.00

Clear Totals

Clear All

Print

INVOICE

Cassie Wiedmann LLC
24000 King Ridge Rd
Cazadero, CA 95421-9542

cassiewbookkeeping@gmail.com
+1 (707) 293-8474
www.bookkeepingbycassie.com

Bill to
Russian River Recreation & Park District
PO. BOX 195
Guerneville, California 95446

Ship to
Russian River Recreation & Park District
PO. BOX 195
Guerneville, California 95446

Invoice details
Invoice no.: 092026
Terms: Due on receipt
Invoice date: 09/16/2026
Due date: 09/16/2026

#	Product or service	Description	Qty	Rate	Amount
1.	**RRRPD Monthly Minimum**	08/13/26-09/16/26 Collection of Warrants Delivery of Warrants and collection of checks from county, mailed updated check numbers in warrant sheets Financial Statements Meeting Scheduled with Amanda Collection of receipts	18	$65.00	$1,170.00

Total **$1,170.00**

INVOICE

Garcia Family Yard Service and Hauling
PO Box 714
Guerneville, CA 95446

m-sgarcia@sbcglobal.net
+1 (707) 569-4902

Bill to
Park and Rec
15010 Armstrong Woods Rd.
Guerneville, CA 95446
United States

Ship to
Park and Rec
15010 Armstrong Woods Rd.
Guerneville, CA 95446
United States

Invoice details
Invoice no.: 1406
Invoice date: 09/01/2026
Due date: 10/01/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.	08/02/2026	**Pick up garbage**	Pick up garbage	1	$150.00	$150.00
2.	08/09/2026	**Pick up garbage**	Pick up garbage	1	$150.00	$150.00
3.	08/16/2026	**Pick up garbage**	Pick up garbage	1	$150.00	$150.00
4.	08/23/2026	**Pick up garbage**	Pick up garbage	1	$150.00	$150.00
5.	08/30/2026	**Pick up garbage**	Pick up garbage	1	$150.00	$150.00
6.		**Hauling**	Hauling	5	$45.00	$225.00
7.	08/20/2026	**Rio Nido Cleanup**	Rio Nido Cleanup	1	$525.00	$525.00
8.		**Angelo Boles Memorial Grove**	August Angelo Boles Memorial Grove weekly	5	$80.00	$400.00
9.		**Bruno Farnocchia**	August Bruno Farnocchia weekly	5	$80.00	$400.00
10.		**Charels Raveri**	August Charels Raveri weekly	5	$80.00	$400.00
11.		**Henry Pacheco**	August Henry Pacheco weekly	5	$80.00	$400.00
12.		**JK Write**	August JK Write weekly	5	$150.00	$750.00

Total **$3,850.00**

Ways to pay

VISA, Mastercard, DISCOVER, AMEX, BANK, PayPal, venmo, affirm

Please see the invoice attached. Click on the green link to see full invoice details. We accept Venmo, Check or Cash.
Please direct all invoice inquiries to Sherry by emailing m-sgarcia@sbcglobal.net

View and pay

Recology PO Box 7349
Santa Rosa, CA 95407

Pay By Phone 1.800.243.0291

09/02/2026

Dear COUNTY CORPORATION YARD,

This is a courtesy notice to let you know that your account is currently 90 days past due. If payment has been made, please disregard this notice. We would like to work with you to resolve this matter. Please call our office today at 1.800.243.0291 and we would be happy to answer any questions that you may have. For your convenience, we have included a list of payment methods available to our customers. Past Due accounts could be subject to 3rd party collections, and if cans are collected, a delivery charge/reinstatement fee may be charged to your account.

We encourage you to:

Pay by phone: 1.800.243.0291 (please have your account number ready)
Pay Online: recology.com/bill-pay
Pay by Mail: RECOLOGY SONOMA MARIN
PO BOX 841889
LOS ANGELES, CA 90084-1889

We appreciate your prompt attention to this matter.

Sincerely,
RECOLOGY SONOMA MARIN

RETURN THIS PORTION WITH YOUR PAYMENT

Last Payment Date	Company Number	Customer Number	Past Due
08/25/2026	01181	1810109678	$1,859.42
Service Address			Total Due
14900 ARMSTRONG WOODS RD B			$3,775.07

Enter Amount PAID
$

Recology PO Box 7349
Santa Rosa, CA 95407

5041 1 AV 0.621 15/236 005041 0001:0001
COUNTY CORPORATION YARD
RUSSIAN RIVER RECREATION PARK
PO BOX 195
GUERNEVILLE CA 95446-0195

Remit to:

RECOLOGY SONOMA MARIN
PO BOX 841889
LOS ANGELES CA 90084-1889

Home Attachments Help RRRPD Admin

Account #291044-0

Switch Account

Current Balance

$295.46

Due Date

09/10/2026

$ Make a Payment

Enroll in AutoPay

Account Name
R. River Park & Rec

Service Dates
06/15/2026 - 08/14/2026

Street Address
00000 RIVERLANDS AVE

Services
Base Rate, Public Water Usage 0.625", CDRC

Enrolled in paperless billing Change

Not enrolled in AutoPay

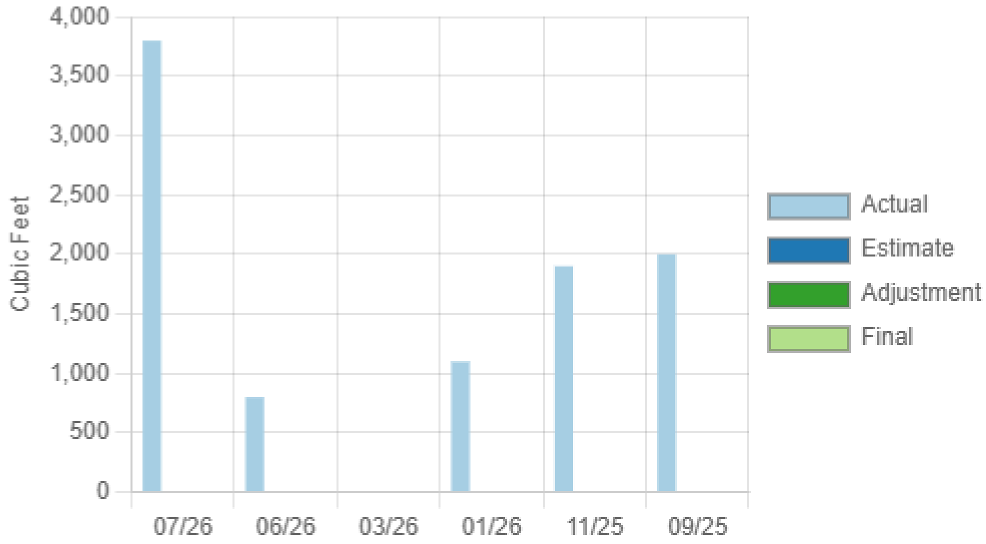
Charges

View Account History

ZZZCustomer Overpayments	$0.00
CDRC	$17.78
Base Rate	$97.10
Public Water Usage 0.625"	$180.58
Late Fee	$0.00
District Backflow Testing (1 device)	$0.00
Total	$295.46

Public Water Usage 0.625" Usage Report

Current	Previous	Total
3,800.00 cf	800.00 cf	9,600.00 cf


4,000
3,500
3,000
2,500
2,000
1,500
1,000
500
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Cubic Feet
07/26
06/26
03/26
01/26
11/25
09/25
Actual
Estimate
Adjustment
Final

Home Attachments Help RRRPD Admin

Account #301266-0

Switch Account

Current Balance

$114.88

Due Date

09/10/2026

$ Make a Payment

Enroll in AutoPay

Account Name
R. River Park & Rec

Service Dates
06/15/2026 - 08/14/2026

Street Address
00000 OLD CAZADERO RD

Services
CDRC, Base Rate, Public Water Usage 0.625"

Enrolled in paperless billing Change

Not enrolled in AutoPay

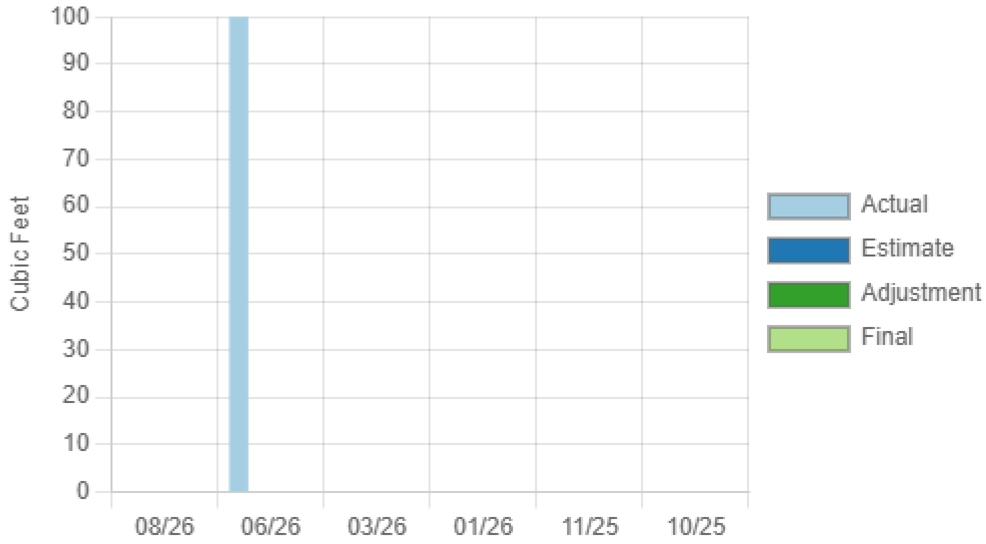
Charges

View Account History

ZZZCustomer Overpayments	$0.00
CDRC	$17.78
Base Rate	$97.10
Public Water Usage 0.625"	$0.00
Late Fee	$0.00
District Backflow Testing (1 device)	$0.00
Total	$114.88

Public Water Usage 0.625" Usage Report

Current	Previous	Total
0.00 cf	100.00 cf	100.00 cf


100
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Cubic Feet
08/26
06/26
03/26
01/26
11/25
10/25
Actual
Estimate
Adjustment
Final

Home Attachments Help RRRPD Admin

Account #272202-0

Switch Account

Current Balance

$365.01

Due Date

09/10/2026

$ Make a Payment

Enroll in AutoPay

Account Name
R. RIVER PARK AND REC

Service Dates
06/15/2026 - 08/14/2026

Street Address
00000 RIO NIDO RD

Services
Base Rate, Public Water Usage 0.625", CDRC

Enrolled in paperless billing Change

Not enrolled in AutoPay

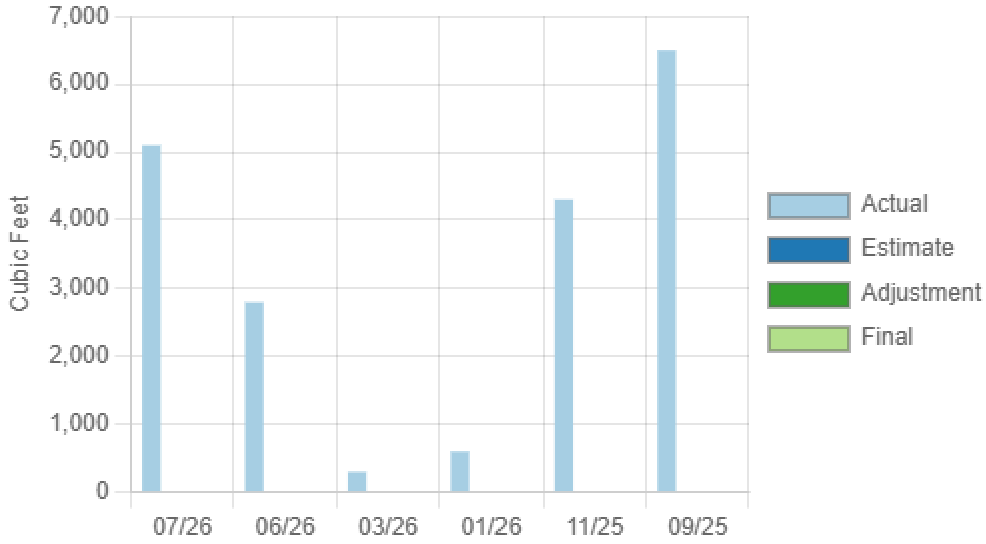
Charges

View Account History

ZZZCustomer Overpayments	$0.00
CDRC	$17.78
Base Rate	$97.10
Public Water Usage 0.625"	$250.13
Late Fee	$0.00
Total	$365.01

Public Water Usage 0.625" Usage Report

Current	Previous	Total
5,100.00 cf	2,800.00 cf	19,600.00 cf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1,000
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Cubic Feet
07/26
06/26
03/26
01/26
11/25
09/25
Actual
Estimate
Adjustment
Final

PRIMO BRANDS™

Account Number: 6700899036
Invoice Number: 06I6700899036
Activity From: 08/05/26 - 09/04/26
Billing Date: 09/08/26
Delivery Address: RUSSIAN RIVER REC & PARK DISTRICT
15010 ARMSTRONG WOODS RD
GUERNEVILLE CA 95446

Previous Balance	$9.82
Payments / Credits	$0.00
Current Activity from 08/05/26 - 09/04/26	$97.44
Total Account Balance as of 09/08/26	$107.26

To pay your bill and view your upcoming deliveries, visit us at
readyrefresh.com

News for You

Whether you're getting students back to school or want to prepare for the weather, hydration is a must. With Primo Brands delivery you can easily stock up with cases of water for class and the unexpected. Add a case of water or two to your next delivery, just in case.

Date	Ticket #	Qty	Description	Unit Price	Amount
			PREVIOUS BALANCE		9.82
9/02	5116585778	5	PURE LIFE BRAND DRINKING WATER 5 GALLON BOTTLE	16.49	82.45
		5	5 GALLON BOTTLE DEPOSIT	0.00	0.00
		5	5 GALLON BOTTLE RETURN	0.00	0.00
		1	DELIVERY FEE		14.99

Product, rental, and delivery prices are subject to change and may vary over time.
Please refer to our terms and conditions for details. Thank you for being a valued customer.

Total Account Balance as of 09/08/26 $107.26

Detach below stub and return with your payment

PRIMO BRANDS™

PO Box 30080
College Station, TX 77842

Payments made easy!
Scan for a safe and secure payment

ACCOUNT NUMBER - 6700899036 INVOICE NUMBER - 06I6700899036

Total Amount Due by 09/26/26 $107.26

Amount Enclosed: $

122167008990368 0009744 00107260 5

ADDRESS SERVICE REQUESTED

RUSSIAN RIVER REC & PARK DISTRICT
PAIGE MACDONNELL
PO BOX 195
GUERNEVILLE CA 95446-0195

Please send payment to:

Primo Brands™
BlueTriton Brands, Inc.
PO Box 9001000
Louisville, KY 40290-1000

210103-012-0*C* --4-D-A-C 40,513

United Site Services of California, Inc.
A subsidiary of United Site Services

INVOICE

Customer Number:	ACT-00057482	Invoice No:	INV-6274544
Customer Name:	RUSSIAN RIVER REC DEPT	Invoice Date:	8/13/2026
Order No:	O-482699	Current Billing Period:	8/13/2026 - 9/9/2026
		Terms:	Net 30
		Due Date:	9/12/2026

Bill To
NATHAN JUNGE
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
John Condon
Rio Nido Rd & Canyon Seven Rd
RIO NIDO CA 95471
United States

Subtotal:	$283.77
Tax:	$6.94
Total:	$290.71
Amount Credited:	$0.00
Amount Paid:	$0.00
Remaining Balance Due:	**$290.71**

Ship To: Rio Nido Rd & Canyon Seven Rd RIO NIDO CA 95471 United States
Site Name: *RUSSIAN RIVER REC. DEPT.*

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
ADA Restroom (ADA Rest)						
Rental Charge	1	$75.00	8/13/2026 - 9/9/2026	Recurring	$75.00	Y
1 Service 1 Day per Week	1	$208.77	8/13/2026 - 9/9/2026	Recurring	$208.77	N
			ADA Restroom Subtotal		**$283.77**	
			Site Subtotal Excluding Tax		**$283.77**	
			Site Tax		**$6.94**	
			Site Subtotal		**$290.71**	

Invoice Total	**$290.71**

No Proration for Early Pickup

Paying your invoices at USS is now easier than ever with our new user-friendly payment portal. Learn more about our new payment portal, as well as how to read your invoice and where to go with questions, by visiting us at Doing Business with USS. Keep an eye out for an email from noreply@sidetrade.io near your billing date to create and activate your account. For any questions, email ARS@unitedsiteservices.com or call 1.800.TOILETS (select 3 for billing and payment).

UNITED SITE SERVICES
1.800.TOILETS
UnitedSiteServices.com

QUESTIONS ON YOUR INVOICE?
1.800.TOILETS
ARS@UnitedSiteServices.com
UnitedSiteServices.com

USE THE FOLLOWING LINK TO PAY ONLINE OR SIGN UP FOR AUTOMATIC PAYMENTS:
www.myuss.com

1.5% Late charge due on outstanding balances more than 30 days from date of invoice (18% per annnum)

This order is subject to our terms and conditions, available at https://www.unitedsiteservices.com/legal-terms-conditions/, which are part of this Agreement

We will never ask you to change remittance information via email.

CHECK OR MONEY ORDERS PAYABLE TO
United Site Services
PO Box 660475
Dallas, TX.,
75266-0475
Terms: Net 30

WE ACCEPT -
American Express
- Visa
- Mastercard
- Discover

Please detach this coupon and include with your payment.

Customer ID:	ACT-00057482	Subtotal:	$283.77
Customer Name:	RUSSIAN RIVER REC DEPT	Tax:	$6.94
Invoice Number:	INV-6274544	Total:	$290.71
Order Number:	O-482699	Amount Remaining:	**$290.71**
Due Date:	9/12/2026		

Amount Paid:

Please Remit to:
United Site Services
PO Box 660475
Dallas, TX 75266-0475

United Site Services of California, Inc.
A subsidiary of United Site Services

INVOICE

Customer Number:	ACT-00057482
Customer Name:	RUSSIAN RIVER REC DEPT
Order No:	O-605929

Invoice No:	INV-6276624
Invoice Date:	8/14/2026
Current Billing Period:	8/14/2026 - 9/10/2026
Terms:	Net 30
Due Date:	9/13/2026

Bill To
NATHAN JUNGE
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
AMANDA BENTON
WRIGHT DR & DRAKE RD
GUERNEVILLE CA 95446
United States

Subtotal:	$255.02
Tax:	$6.94
Total:	$261.96
Amount Credited:	$0.00
Amount Paid:	$0.00
Remaining Balance Due:	**$261.96**

Ship To: WRIGHT DR & DRAKE RD GUERNEVILLE CA 95446 United States
Site Name: REC DEPT- Wright DR & Drake Rd

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
ADA Restroom (ADA Rest)						
Rental Charge	1	$75.00	8/14/2026 - 9/10/2026	Recurring	$75.00	Y
1 Service 1 Day per Week	1	$180.02	8/14/2026 - 9/10/2026	Recurring	$180.02	N
			ADA Restroom Subtotal		**$255.02**	
			Site Subtotal Excluding Tax		**$255.02**	
			Site Tax		**$6.94**	
			Site Subtotal		**$261.96**	

Invoice Total	**$261.96**

No Proration for Early Pickup

Paying your invoices at USS is now easier than ever with our new user-friendly payment portal. Learn more about our new payment portal, as well as how to read your invoice and where to go with questions, by visiting us at Doing Business with USS. Keep an eye out for an email from noreply@sidetrade.io near your billing date to create and activate your account. For any questions, email ARS@unitedsiteservices.com or call 1.800.TOILETS (select 3 for billing and payment).

UNITED SITE SERVICES
1.800.TOILETS
UnitedSiteServices.com

QUESTIONS ON YOUR INVOICE?
1.800.TOILETS
ARS@UnitedSiteServices.com
UnitedSiteServices.com

USE THE FOLLOWING LINK TO PAY ONLINE OR SIGN UP FOR AUTOMATIC PAYMENTS:
www.myuss.com

1.5% Late charge due on outstanding balances more than 30 days from date of invoice (18% per annnum)

This order is subject to our terms and conditions, available at https://www.unitedsiteservices.com/legal-terms-conditions/, which are part of this Agreement

We will never ask you to change remittance information via email.

CHECK OR MONEY ORDERS PAYABLE TO
United Site Services
PO Box 660475
Dallas, TX.,
75266-0475
Terms: Net 30

WE ACCEPT -
American Express
- Visa
- Mastercard
- Discover

Please detach this coupon and include with your payment.

Customer ID:	ACT-00057482	Subtotal:	$255.02
Customer Name:	RUSSIAN RIVER REC DEPT	Tax:	$6.94
Invoice Number:	INV-6276624	Total:	$261.96
Order Number:	O-605929	Amount Remaining:	**$261.96**
Due Date:	9/13/2026		

Amount Paid:

Please Remit to: United Site Services
PO Box 660475
Dallas, TX 75266-0475

United Site Services of California, Inc.
A subsidiary of United Site Services

INVOICE

Customer Number:	ACT-00057482
Customer Name:	RUSSIAN RIVER REC DEPT
Order No:	O-1281118

Invoice No:	INV-6312754
Invoice Date:	9/1/2026
Current Billing Period:	9/1/2026 - 9/30/2026
Terms:	Net 30
Due Date:	10/1/2026

Bill To
AMANDA BENTON
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
AMANDA BENTON
17826 Orchard Avenue
Guerneville CA 95446
United States

Subtotal:	$245.00
Tax:	$7.49
Total:	$252.49
Amount Credited:	$0.00
Amount Paid:	$0.00
Remaining Balance Due:	**$252.49**

Ship To: 17826 Orchard Avenue Guerneville CA 95446 United States
Site Name: CR Park

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
ADA Restroom (ADA Rest)						
Rental Charge	1	$81.00	9/1/2026 - 9/30/2026	Recurring	$81.00	Y
1 Service 1 Day per Week	1	$164.00	9/1/2026 - 9/30/2026	Recurring	$164.00	N
			ADA Restroom Subtotal		**$245.00**	
			Site Subtotal Excluding Tax		**$245.00**	
			Site Tax		**$7.49**	
			Site Subtotal		**$252.49**	

Invoice Total	**$252.49**

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1.800.TOILETS
UnitedSiteServices.com

QUESTIONS ON YOUR INVOICE?
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ARS@UnitedSiteServices.com
UnitedSiteServices.com

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www.myuss.com

1.5% Late charge due on outstanding balances more than 30 days from date of invoice (18% per annnum)

This order is subject to our terms and conditions, available at https://www.unitedsiteservices.com/legal-terms-conditions/, which are part of this Agreement

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Dallas, TX.,
75266-0475
Terms: Net 30

WE ACCEPT -
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- Visa
- Mastercard
- Discover

Please detach this coupon and include with your payment.

Customer ID:	ACT-00057482
Customer Name:	RUSSIAN RIVER REC DEPT
Invoice Number:	INV-6312754
Order Number:	O-1281118
Due Date:	10/1/2026

Subtotal:	$245.00
Tax:	$7.49
Total:	$252.49
Amount Remaining:	**$252.49**

Amount Paid:

Please Remit to: United Site Services
PO Box 660475
Dallas, TX 75266-0475

United Site Services of California, Inc.
A subsidiary of United Site Services

INVOICE

Customer Number:	ACT-00057482	Invoice No:	INV-6314448
Customer Name:	RUSSIAN RIVER REC DEPT	Invoice Date:	9/1/2026
Order No:	O-1263851	Current Billing Period:	9/1/2026 - 9/30/2026
		Terms:	Net 30
		Due Date:	10/1/2026

Bill To
AMANDA BENTON
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
AMANDA BENTON
14900 Armstrong Woods Road
Guerneville CA 95446
United States

Subtotal:	$178.00
Tax:	$6.38
Total:	$184.38
Amount Credited:	$0.00
Amount Paid:	$0.00
Remaining Balance Due:	**$184.38**

Ship To: 14900 Armstrong Woods Road Guerneville CA 95446 United States
Site Name: Armstrong woods

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
Standard Restroom (Std Rest)						
Rental Charge	1	$43.00	9/1/2026 - 9/30/2026	Recurring	$43.00	Y
1 Service 1 Day per Week	1	$109.00	9/1/2026 - 9/30/2026	Recurring	$109.00	N
Toilet Seat Cover Refill at time of service	1	$13.00	9/1/2026 - 9/30/2026	Recurring	$13.00	Y
Sanitation Containment Tray	1	$13.00	9/1/2026 - 9/30/2026	Recurring	$13.00	Y
			Standard Restroom Subtotal		**$178.00**	
			Site Subtotal Excluding Tax		**$178.00**	
			Site Tax		**$6.38**	
			Site Subtotal		**$184.38**	

Invoice Total	**$184.38**

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Customer ID:	ACT-00057482
Customer Name:	RUSSIAN RIVER REC DEPT
Invoice Number:	INV-6314448
Order Number:	O-1263851
Due Date:	10/1/2026

Subtotal:	$178.00
Tax:	$6.38
Total:	$184.38
Amount Remaining:	**$184.38**

Amount Paid:

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Dallas, TX 75266-0475

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A subsidiary of United Site Services

INVOICE

Customer Number:	ACT-00057482	Invoice No:	INV-6331684
Customer Name:	RUSSIAN RIVER REC DEPT	Invoice Date:	9/10/2026
Order No:	O-482699	Current Billing Period:	9/10/2026 - 10/7/2026
		Terms:	Net 30
		Due Date:	10/10/2026

Bill To
NATHAN JUNGE
RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE California
95446-0195
United States

Ship To
John Condon
Rio Nido Rd & Canyon Seven Rd
RIO NIDO CA 95471
United States

Subtotal:	$283.77
Tax:	$6.94
Total:	$290.71
Amount Credited:	$0.00
Amount Paid:	$0.00
Remaining Balance Due:	**$290.71**

Ship To: Rio Nido Rd & Canyon Seven Rd RIO NIDO CA 95471 United States
Site Name: *RUSSIAN RIVER REC. DEPT.*

Item	Unit Qty	Unit Price	Duration/Service Date	Charge Type	Total Charges	Taxable
Current Billing Period						
ADA Restroom (ADA Rest)						
Rental Charge	1	$75.00	9/10/2026 - 10/7/2026	Recurring	$75.00	Y
1 Service 1 Day per Week	1	$208.77	9/10/2026 - 10/7/2026	Recurring	$208.77	N
			ADA Restroom Subtotal		**$283.77**	
			Site Subtotal Excluding Tax		**$283.77**	
			Site Tax		**$6.94**	
			Site Subtotal		**$290.71**	

Invoice Total	**$290.71**

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Dallas, TX.,
75266-0475
Terms: Net 30

WE ACCEPT -
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- Visa
- Mastercard
- Discover

Please detach this coupon and include with your payment.

Customer ID:	ACT-00057482	Subtotal:	$283.77
Customer Name:	RUSSIAN RIVER REC DEPT	Tax:	$6.94
Invoice Number:	INV-6331684	Total:	$290.71
Order Number:	O-482699	Amount Remaining:	**$290.71**
Due Date:	10/10/2026		

Amount Paid:

Please Remit to: United Site Services
PO Box 660475
Dallas, TX 75266-0475

Page: 1

United Site Services of California, Inc.

Customer Service: 1-800-864-5387

INVOICE

Customer ID: CAN-10164
Invoice No: 114-14272588
Terms: Due Upon Receipt
P.O. No:
Our Order No: 0-2270167
Invoice Date: 08/14/26

Bill To: RUSSIAN RIVER REC DEPT
PO BOX 195
GUERNEVILLE, CA 95446-0195

Ship To: RUSSIAN RIVER REC DEPT
HENRY PACHECO PARK PLAYGRND
14100 OLD CAZADERO
GUERNEVILLE, CA 95446

Item / Description	Quantity	Term	From / Thru	Unit Price	Total Price
STD Standard Restroom W/URINAL	1 Each	1	08/13/26 09/09/26	20.00	20.00
REG-STD Weekly Service	1 Each	1	08/13/26 09/09/26	67.45	67.45

Subtotal:	87.45
Tax:	1.70
Total:	89.15

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wherein United Site Services of California, Inc. is referred to as "Company"

RUSSIAN RIVER REC DEPT

Customer ID: **CAN-10164**
Invoice Number: **114-14272588**
Our Order No: **0-2270167**

Subject to Tax	Exempt from Tax
20.00	67.45

Service is Optional

Subtotal:	87.45
Tax:	1.70
Total:	89.15

Amount Paid:

Please Remit to: **United Site Services**
PO Box 660475
Dallas, TX 75266-0475

Check this box if you would like to pay by credit card, change your address or decline damage waiver, and you have completed the necessary form(s) on the reverse.

00000000114-1427258800000089150

California Association for Park and Recreation Ind
1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678-3504
9167225550

INVOICE

BILL TO
Russian River Recreation & Park District
PO Box 195
Guerneville, CA 95446

INVOICE # 7287
DATE 07/15/2026
DUE DATE 08/14/2026

DESCRIPTION	AMOUNT
First half of the annual contribution for liability and property coverage with CAPRI for Fiscal Year July 1, 2026 to June 30, 2027.	9,171.00

Partial payment - check #2180459 received	PAYMENT	7,287.00
This invoice is due by August 14, 2026. Thank you!	BALANCE DUE	**$1,884.00**

California Association for Park & Recreation Indemnity
CAPRI

1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678

Phone: (916) 722-5550
Fax: (916) 722-5715
Website: capri-jpa.gov

September 1, 2026

TO: CAPRI Member Agencies

FROM: Matthew Duarte, Executive Director

RE: CAPRI 2nd Quarter Premium Billing for Workers' Compensation Coverage

Dear CAPRI Member:

Enclosed please find an invoice representing your agency's 2nd Quarter member contribution towards CAPRI's Workers' Compensation program for the fiscal year 2026 – 2027.

Your remittance is due on **October 1, 2026**. Please make checks payable to CAPRI and mail to our address at:

CAPRI
1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678

We would like to thank you for your participation in CAPRI's Workers' Compensation Program. If you have any questions or comments on this or anything related to CAPRI, please do not hesitate to contact us at any time.

Sincerely,

Matthew Duarte

Matthew Duarte
Executive Director

enclosure

California Association for Park & Recreation Indemnity

CAPRI

California Association for Park and Recreation Ind
1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678-3504
9167225550

INVOICE

BILL TO
Russian River Recreation & Park District
PO Box 195
Guerneville, CA 95446

INVOICE # 7347
DATE 09/01/2026
DUE DATE 10/01/2026

DESCRIPTION	AMOUNT
Second quarter of the annual contribution for workers' compensation coverage with CAPRI for Fiscal Year July 1, 2026 to June 30, 2027.	2,179.50

This invoice is due by October 1, 2026.
Thank you!

BALANCE DUE **$2,179.50**

PAGE NO 1

TRUE VALUE
15600 River Rd
P.O. Box 49
Guerneville, CA, 95446
PHONE: (707) 869-2832

RUSSIAN RIVER PARKS & REC
P.O. BOX 195

GUERNEVILLE CA 95446

CUST # 213
TERMS: Discount@P.O.S.

DUE DATE: 10/10/26

INV # 410566
DATE : 8/31/26
CLERK: JOEL
TERM # 569

TIME :11:56

****
* INVOICE *
****

QUANTITY	UM	ITEM	DESCRIPTION	SUG.PRICE	PRICE/PER	EXTENSION
2	EA	8970782	5PK1-1/4"Paper Tag	2.49	2.241/EA	4.48C

REPRINT

** AMOUNT CHARGED TO ACCOUNT ** 4.89

TAXABLE	4.48
NON-TAXABLE	0.00
SUB-TOTAL	4.48
TAX AMOUNT	0.41
TOTAL INVOICE	4.89

(Nate Wester)

X Nate Lestz

Received By

LAMBERT'S 76, LLC.
16383 MAIN STREET
GUERNEVILLE, CA 95446

8/31/2026
STATEMENT OF ACCOUNT

Balance Due $300.57

Russian River Rec. and Park
P.O. Box 195
GUERNEVILLE, CA 95446

Cust ID	Activity Detail	Previously Billed MTD	Aged Balances (Days) 30	60	90
R.R. REC		0.00	300.57	176.51	0.00

Line #	Date	Ref #	Site #	PO	Qty	Discount	Check #	Payment	Purchase
1	8/10/2026		1			0.00		$176.51	

Yearly Finance Charges

YTD	Prior Year
$0.00	$0.00

Billing Summary

	Previous Balance	$477.08
-	Payments/Credits	$176.51
+	Purchases/Debits	$0.00
+	Finance Charges	$0.00
	Balance Due	$300.57

Activity Detail

LAMBERT'S 76, LLC. Site #
16383 MAIN STREET
GUERNEVILLE, CA 95446

7/31/2026
STATEMENT OF ACCOUNT

Russian River Rec. and Park
P.O. Box 195
GUERNEVILLE, CA 95446

Balance Due $477.08

Cust ID		Previously Billed MTD	Aged Balances (Days) 30	60	90
R.R. REC	**Activity Detail**	0.00	176.51	240.92	0.00

Line #	Date	Ref #	Site #	PO	Qty	Discount	Check #	Payment	Purchase
1	7/10/2026	57560	1		1.00	0.00			$126.99
2	7/13/2026		1			0.00		$240.92	
3	7/31/2026	57625	1		1.00	0.00			$173.58

Yearly Finance Charges

YTD	Prior Year
$0.00	$0.00

Billing Summary

	Previous Balance	$417.43
-	Payments/Credits	$240.92
+	Purchases/Debits	$300.57
+	Finance Charges	$0.00
	Balance Due	$477.08

2 7/13/2026 1
3 7/31/2026 57625 1 1

Yearly Finance Charges
Russian River Rec. and Park
YTD Prior Year
P.O. Box 195
LAMBERT'S 76, LLC.
GUERNEVILLE, CA 95446

2 7/13/2026 1
3 7/31/2026 57625 1 1

Yearly Finance Charges
Russian River Rec. and Park
YTD Prior Year
P.O. Box 195
LAMBERT'S 76, LLC
GUERNEVILLE, CA 95446

2 7/13/2026 1
3 7/31/2026 57625 1

REPUBLIC SERVICES

Account Name: Russian River Rec And Par
Account Number: 4 3871 0000721
Date: 08/05/26

Past Due Notice

Dear Customer:

Thank you for your continued trust in Republic Services. We appreciate your business! This is a friendly notice that your account appears to be past due. Please refer to the unpaid items listed below.

Invoice Number	Invoice Date	Due Date	Original Amount	Balance Due
3871 000042433	06/30/2026	07/20/2026	$ 17.00	$ 17.00
				$ 17.00

If you have recently mailed your payment, kindly disregard this notice. Otherwise, please call your Collections Representative at (510) 354 2455 to make a payment by electronic check. If you prefer to mail a check, please attach the remittance and send at your earliest convenience.

Thank you for your prompt attention to this matter. We look forward to providing you with continued exceptional service.

Sincerely,
Accounts Receivable

Cor ID : 42088287

DETACH AT PERFORATION AND RETURN BOTTOM PORTION WITH YOUR PAYMENT

PC30000080526XYNC

REPUBLIC SERVICES WEST AR CENTER
441 N BUCHANAN CIR
PACHECO CA 94553

STATEMENT DATE	ACCOUNT NO.	PAYMENT DUE DATE	AMOUNT NOW DUE
08/05/2026	4 3871 0000721	UPON RECEIPT	$ 17.00

Cor ID : 42088287

Check here and see reverse for address correction.

Amount Enclosed $.

Please make check payable to **Republic Services** and remit to:

RUSSIAN RIVER REC AND PAR
P.O.BOX 195
GUERNEVILLE CA 95446
UNITED STATES

R0003207 UPGR

REPUBLIC SERVICES #3871
P.O. BOX 31001 2265
PASADENA CA 91110 2265

4387100007210000000000000000000000000000017008

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www.uline.com
PO Box 88741 • Chicago IL 60680-1741

CUSTOMER NO. 21960468

**

STATEMENT

ULINE FED ID#: 36-3684738

SOLD TO:

STATEMENT DATE: 09/01/26

MDG2010 00034341 1 MB 0707 S 21960468
RUSSIAN RIVER REC & PARK DIST
PO BOX 195
GUERNEVILLE CA 95446-0195

FOR INVOICE COPIES, GO TO WWW.ULINE.COM OR CIRCLE INVOICE NO. AND FAX TO 1-800-520-3786.

U200-9-2013

DATE	INVOICE	REFERENCE	INVOICES	PAYMENTS	CREDITS/DEBITS	BALANCE
06/30/26	210007314	AMANDA	282.94	.00	.00	282.94

CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS	NEW BALANCE
.00	.00	282.94	.00	.00	282.94
ANALYSIS OF ACCOUNT					PAY THIS AMOUNT

PLEASE PAY FROM THIS STATEMENT
REFER TO THIS CUSTOMER NUMBER WHEN CONTACTING US REGARDING THIS TRANSACTION.

CUSTOMER NAME	CUSTOMER NUMBER	STATEMENT DATE	AMOUNT DUE
RUSSIAN RIVER REC & PARK	21960468	09/01/26	282.94

MAIL OR FAX THIS FORM TO 1-800-520-3786

MAKE CHECK PAYABLE TO ULINE

IF PAYING BY CREDIT CARD, FILL OUT BELOW:
☐ VISA ☐ MASTERCARD ☐ DISCOVER ☐ AM EX

CARD NUMBER
AMOUNT
SIGNATURE
EXP. DATE

ULINE
ATTN: ACCOUNTS RECEIVABLE
PO BOX 88741
CHICAGO IL 60680-1741

AMOUNT ENCLOSED $ ____________

IMPORTANT – PLEASE DETACH AND RETURN THIS PORTION TO ENSURE PROPER CREDIT

NNNNNN 01 01 034341 035886P

Russian River Recreation and Park District Payroll Data

Check Date 8/18/2026 **Pay Period** 8/1/2026 8/15/2026

Employee Summary

Employee	Regular Hours	Holiday Hours	PTO	Total Hours	Regular Pay	Holiday Pay	PTO	Earnings	Stipends	Simple IRA-Employee
Benton, Amanda	80	0	0	80	$2,800.00	$0.00	$0.00	$2,800.00	$180.00	$0.00
Lester, Nate	80	0	0	80	$2,960.00	$0.00	$0.00	$2,960.00	$180.00	$88.80
Totals	**160**	**0**	**0**	**160**	**$5,760.00**	**$0.00**	**$0.00**	**$5,760.00**	**$360.00**	**$88.80**

Employer Summary

	Earnings	Employer Payroll Taxes	Simple IRA-Employer match	Health Care Stipend	Cellphone Stipend	Labor Cost
Totals	$5,760.00	$440.64	$88.80	$ 300.00	$ 60.00	$6,649.44

Russian River Recreation and Park District Payroll Data

Check Date 9/3/2026 **Pay Period** 8/16/2026 8/31/2026

Employee Summary

Employee	Regular Hours	Holiday Hours	PTO	Total Hours	Regular Pay	Holiday Pay	PTO	Earnings	Stipends	Simple IRA-Employee
Benton, Amanda	80	0	8	88	$2,800.00	$280.00	$0.00	$3,080.00	$180.00	$0.00
Lester, Nate	12	8	68	88	$444.00	$2,516.00	$296.00	$3,256.00	$180.00	$97.68
Totals	**92**	**8**	**76**	**176**	**$3,244.00**	**$2,796.00**	**$296.00**	**$6,336.00**	**$360.00**	**$97.68**

Employer Summary

	Earnings	Employer Payroll Taxes	Simple IRA-Employer match	Health Care Stipend	Cellphone Stipend	Labor Cost
Totals	$6,336.00	$484.70	$97.68	$ 300.00	$ 60.00	$7,278.38

Park Maintenance Status Report

JK Wright Park

- Repaired vandalized water line in the sandbox.
- Removed a hazardous post and pipe from the sandbox, per instructions from the Capri insurance inspector.
- Replaced a broken pop-up sprinkler head in the large lawn area.
- Removed extra mid-week garbage and recycling from the drums.
- Ordered replacement knobs for the sandbox water feature.
- Household garbage is showing up more frequently.

C Raneri Park

- Park is clean.
- Vandalism of the portable toilet has stopped.
- Placed a lock on the water meter to prevent patrons from turning on the water inside the meter box.

H Pacheco Park

- Visitors with dogs have been cleaning up after their pets.
- Fewer transients this month.
- Currently waiting on a court resurfacing quote from Tapia Tennis Courts.

A Boles Park

- Park is clean.
- Household garbage is not a problem this month.

Vacation Beach

- Cleaned dumped refuse a third time; looked for names in the garbage, found none.

River Ln

- This location sees moderate use; garbage and recycling are removed weekly.
- Removed furniture from beach area.
- Looked into the reported transient; there was evidence of someone camping early last week, but no one is there now.

Cozy Cove

- This location sees light use; garbage and recycling are removed as needed.

Harris Water Access

- Garbage and recycling are removed twice a week, or more as needed.
- A sign has been placed advising boat owners of the removal of Johnson's Beach dam starting 09-27-26.

B Farnocchia Park

- Park is clean, near constant removal of "free items" from picnic tables; an entire closet's worth of stuff removed this week and last week.

Johnson's Beach

- Weekly cleaning of the fish ladder, removal of large trees to the dump from dam face on the upstream side.
- Removal of the fish ladder has been scheduled prior to the week of 10-15-26.

Personnel have been confirmed for assistance in dam removal, starting 9:00 am 09-28-26.

Nate Lester

ADA Transition Plan

County Violations & Playground Issues

- Sonoma County issued violations for all 4 playground facilities
    1. County found no records for play structures
    2. Likely records keeping issue but violations stand
- Affected parks:
    1. JK Wright Park
    2. Charles Raneri (Vacation Beach Park)
    3. Henry Pacheco
    4. Bruno Farnocchia (Rio Nido)
- County not being explicit about specific issues

2019 ADA Agreement Background

- Found old agreement between district and Craig from December 2019/January 2020
    - Signed by Herman before pandemic
    - Board unaware of agreement's wasn't fullfiled
- Project stalled during leadership transition
    - Paige left, Nathan took over
    - Craig and Nathan never aligned on next steps
    - Put on hold pending JK Wright focus
    - Significant board turnover since then

ADA Transition Plan Framework

- Not statutorily required for small entities like RRRPD
- Provides legal protections from claims/litigation
    - District can show systematic approach to accessibility
- Original plan umbrella approach, then focused on high-traffic parks
- JK Wright project completed early 2019 (pre-agreement)

Current Situation Assessment

- Craig and Amanda can update 6+ year old proposal
    - Pricing and scope require revision
    - Context has changed significantly
- District ready to move forward on accessibility improvements
- Most parks unchanged except Charles Raneri/Vacation Beach

Next Steps

- Craig to present 5-minute overview at next board meeting
  - Explain statutory framework and ADA transition plan purpose
  - Field initial questions from board
- Avoid month-long committee deliberation cycle
- Craig has framework/self-evaluation tools for district
- Updated proposal needed after board presentation

RUSSIAN RIVER RECREATION AND PARK DISTRICT

REQUEST FOR PROPOSALS

Project Management Services for the Vacation Beach Dam Repair Project

Issue Date:	9/04/26
Proposal Due Date/Time:	Monday, 9/21/26 at 5pm
Submit Proposals To:	admin@rrrpd.org

I. Background Information

The Russian River Recreation and Park District (“RRRPD” or “District”) is soliciting proposals from qualified individuals or firms to provide Project Management services for the Vacation Beach Dam Repair Project (“Project”). This Project consists of two related repair efforts, combined here because they share equipment, contractors, and timing:

- The **Upright 5–6 Repair**: a specific repair at uprights 5 and 6, undertaken with the Division of Safety of Dams (“DSOD”) following a breach in August 2024; and
- The **Upright 5–0 Maintenance Work**: additional necessary repair, maintenance, and upgrade work identified across uprights 5 through 0 while preparing for the Upright 5–6 Repair, which worst-case could extend to replacement at uprights 4, 3, 2, and 1.

The Upright 5–0 Maintenance Work falls under ordinary dam maintenance rather than a separate DSOD authorization — DSOD is already supportive of the work and expects RRRPD to keep the dam in safe and functional order. Because alluvial deposits cover the area from uprights 5 through 0, a complicated, multi-agency permitting process is expected for that portion of the work. The goal for the final repaired dam is full accessibility for future repairs and maintenance.

RRRPD intends to engage a Project Manager (“PM”) to guide the Project — spanning both the Upright 5–6 Repair and the Upright 5–0 Maintenance Work — from conception through final closeout, coordinating design, permitting, procurement, and contract administration, and preparing the Project for construction, while reporting regularly to the RRRPD Board.

Scope Boundary: What This Role Is — and Is Not

This Project Manager role covers getting the Project ready for construction and tracking it — and its paperwork — through completion: design coordination, permitting, procurement, contracting, scheduling, and closeout documentation.

It does **not** include day-to-day, on-site oversight or field supervision of the construction contractor during active construction. That function, if needed, will be addressed through a separately procured construction management resource. This RFP is limited to the Project Management scope described in Attachment A.

II. Schedule

To the extent achievable, the following schedule shall govern this RFP. RRRPD reserves the right to modify the dates below and will notify all known respondents of any schedule changes.

Milestone	Date
RFP Released	Friday, 9/4/26, at 5pm
Deadline for Questions	Friday, 9/11/26 at 5pm
Proposals Due	Monday, 9/21/26 at 5pm
Interviews (if necessary)	TBD
Anticipated Award / Board Consideration	Monday, 10/5/26
Contracts Executed	Monday, 10/12/26

Answers to Proposer questions and any addenda will be posted to *russianriverrecpark.org* rather than distributed on a fixed date.

III. RFP Coordinator

All communications concerning this RFP must be submitted via email to the RFP Coordinator identified below. The RFP Coordinator is the sole point of contact for this RFP. Any communication other than via email to the RFP Coordinator will be considered unofficial and non-binding on the District. Hard-copy responses will not be accepted.

Name and Title:	Amanda Benton, District Manager
Email:	admin@rrrpd.org

IV. Ideal Candidate Profile

The ideal Proposer will have:

- Experience providing project management for environmentally sensitive infrastructure or public works projects (not necessarily dam- or creek-specific);
- Experience navigating multi-agency environmental permitting (e.g., Permit Sonoma, U.S. Army Corps of Engineers, California Department of Fish and Wildlife, State Water Resources Control Board, Regional Water Quality Control Board) and CEQA compliance;
- Experience preparing and administering public works bid solicitations consistent with the Public Contract Code, including the Uniform Public Construction Cost Accounting Act;
- Experience with contract administration, budgeting, scheduling, and closeout documentation on phased or scalable public infrastructure projects;
- Ability to read and convey information from engineering plans and specifications, which will be necessary to support fabrication and installation of dam parts; and
- Strong written and verbal communication skills, including reporting project status to a public agency's governing board.

This is not a field construction supervision role; hands-on construction inspection experience is a plus but not a requirement.

V. Scope of Services

The selected Project Manager will guide the Project from conception through post-construction closeout, serving as the District's primary point of contact with the engineering firm, permitting agencies, and (once selected) the construction contractor for administrative and reporting purposes, and reporting regularly to the RRRPD Board. A detailed task list is provided in **Attachment A – Detailed Scope of Services**.

VI. Proposal Submission Requirements

Responses shall be submitted as a single PDF file containing the following required contents. Font size shall be no smaller than 12 point. Hard-copy responses will not be accepted. No late responses will be accepted, and no changes or corrections to responses will be accepted after the due date.

1. Cover Letter (Limit: 1 page)

The cover letter should convey a clear understanding of the Project and why the Proposer is uniquely qualified to be awarded a contract, and must include:

- Company name (firm, entity, or organization);
- Federal Employer Identification Number;
- Name and title of the Proposer's contact person;
- Contact information (address, phone, email);

- Proposer's organizational structure (e.g., corporation, LLC, sole proprietorship), including any subconsultants/team members;
- Description of any other services or business activities beyond what this RFP requests; and
- Signature of an authorized officer of the Proposer, and date.

2. Respondent's Qualifications (Limit: 12 pages)

Explain demonstrated experience and success providing the services described in Attachment A, including for comparable environmentally sensitive infrastructure or public works projects, comparable projects in Northern California, and comparable grant- or agency-funded projects. Include:

1. Approach and Management Plan (limit 2 pages): Proposed approach and management plan for preparing the Project for construction and administering it through completion, including strategies for cost-effective, on-time, on-budget delivery, and an organization chart showing proposed relationships among Proposer staff, subconsultants, RRRPD, and other key parties.
2. Team Qualifications and Experience: Qualifications and experience of the proposed team, with emphasis on environmentally sensitive infrastructure project management, multi-agency permitting, and public contract administration experience.
3. Staffing Plan: Anticipated staffing for the duration of the contract, including current and anticipated workload and capacity of key team members.
4. Additional Relevant Information: Any other information helpful to the selection process.
5. Acknowledgement of Agreement Terms: Acknowledgement of the terms of the District's professional services agreement (if attached as Attachment B) and any requested exceptions.

3. Fee Proposal

Complete the pricing table in Attachment B. RRRPD is open to a contractual arrangement that scales project management hours to project needs rather than requiring a full-time resource commitment throughout the Project.

4. References

Provide up to five (5) references from public or nonprofit sector clients for whom the Proposer (or its key team members) has provided comparable project management services within the last five (5) years, including project description, scope, dates, and contact information for a person with direct knowledge of the Proposer's performance.

5. Debarment or Other Disqualification

Proposer must disclose any debarment or other disqualification as a supplier, vendor, or contractor for any federal, state, or local entity, including the nature of the debarment/disqualification and where to find further detail.

VII. Standard Agreement Provisions

Following negotiations, the selected Proposer will be expected to enter into a professional services agreement with RRRPD. Failure to timely execute the agreement, or to furnish required insurance certificates, will be deemed an abandonment of the Proposer's offer.

VIII. Evaluation Process and Criteria

RRRPD will review Proposals to ensure each meets the requirements of this RFP and will score responsive Proposals using the criteria below. Because selection is not based solely on lowest price, proposals will not be opened publicly; however, proposals are public records and may be released once an award recommendation has been made, consistent with the California Public Records Act.

- Experience providing project management for environmentally sensitive infrastructure or public works projects;
- Experience with multi-agency environmental permitting and CEQA compliance;
- Experience with Public Contract Code / Uniform Public Construction Cost Accounting Act bid solicitation and contract administration;
- Experience with budgeting, scheduling, and closeout documentation on phased or scalable public infrastructure projects;
- Ability to read and convey information from engineering plans and specifications;
- Reference recommendations;
- Comprehensiveness and reasonableness of the fee proposal; and
- Thoroughness and clarity of the submission.

RRRPD reserves the right to award a contract based on written responses alone; however, interviews and/or written clarifying questions may be required of some or all Proposers.

IX. Right to Reject Proposals / General Terms

- Right to Reject: RRRPD reserves the right to reject any or all proposals without indicating reasons, terminate or reissue this RFP, extend any deadline by written addendum, procure the services by other means, or disqualify any Proposer for conflict of interest or evidence of collusion.
- Public Records: Proposals are subject to public inspection under the California Public Records Act unless exempt. Language purporting to render an entire proposal confidential will be disregarded.
- No Reimbursement of Proposal Costs: RRRPD will not reimburse any costs associated with preparing, submitting, or presenting a proposal.
- Non-Discrimination: RRRPD does not discriminate on the basis of any protected classification in the award or administration of this contract, and requires the same of its contractors.
- Board Approval Required: No agreement resulting from this RFP is binding until approved by the RRRPD Board of Directors and executed by authorized representatives of both parties.

X. Addenda

No one is authorized to amend this RFP by oral statement, or to make any representation or interpretation in conflict with its provisions. Any changes to this RFP will be issued in writing via Addenda.

Attachment A: Detailed Scope of Services

The Project Manager's responsibilities span the following phases of the Vacation Beach Dam Repair Project. Throughout each phase, the PM works collaboratively with RRRPD staff to identify barriers, issues, and open questions requiring resolution.

Out of Scope

Day-to-day, on-site oversight and field supervision of the construction contractor during active construction is not part of this scope. RRRPD anticipates procuring that function separately, if needed, as a construction management resource.

1. Project Conception and Planning

- Identify Needs and Goals: Identify the actual repair and maintenance needs across uprights 5 through 0 (Upright 5–0 Maintenance Work), building on the Upright 5–6 Repair already underway with DSOD, with the final repaired dam providing full accessibility for future repairs and maintenance.
- Stakeholder Engagement: Prepare project updates that are ready for public dissemination once presented to and approved by the RRRPD Board.
- Project Scope Definition: Identify the extent of the Upright 5–0 Maintenance Work, building on the already-defined boundaries of the Upright 5–6 Repair.
- Coordinate and host on-site meeting with RRRPD Staff and relevant agencies.

2. Design and Planning

- Design Resolution: Identify, together with engineering and geotechnical experts, what's still unknown about the alluvial-covered area between uprights 5 and 0, and surface what questions need to be answered before design can proceed.
- Sediment Disposition: Identify the issues at stake in the sediment-replacement trade-off — accessibility for future repairs versus the geotechnical recommendation — before plans are finalized.
- Contract Documents: Identify what general conditions and contract terms need to cover both the Upright 5–6 Repair and the Upright 5–0 Maintenance Work, given they share equipment, contractors, and timing.
- Environmental Review: Identify whether sediment removal raises CEQA questions beyond the existing dam-repair exemption.
- Permits: Identify the agencies, contacts, and open questions involved in the multi-agency permitting process (Permit Sonoma, Army Corps of Engineers, CDFW, State Water Resources Control Board, Regional Water Quality Control Board) for the alluvial-covered area.
- Summer Road: Identify any issues affecting the County of Sonoma's seasonal installation of Summer Road and ongoing dam access.
- Property Rights: Identify whether work beyond RRRPD boundaries will be needed, and what questions remain unresolved.

- Budgeting and Funding: Identify budget gaps and produce clear budgets and construction plans/timelines RRRPD can use at funding opportunities — not to secure funding independently.

3. Procurement

- Bid Solicitation: Identify the right process and timing for issuing invitations to bid pursuant to the Public Contract Code.
- Materials Consultation: Identify, together with the engineering firm, materials that are proving difficult to procure and whether substitutions are feasible.
- Contractor Selection Support: Surface the information the Board needs to make its contractor selection.
- Contract and Award: Finalize the contract with the Board-selected contractor.

4. Pre-Construction Readiness and Contract Administration

- Pre-Construction Readiness: Identify any remaining barriers to the contractor mobilizing.
- Contract Administration: Identify schedule changes, submittals, RFIs, and change orders as they arise, and route them to the right approvals.
- Progress Tracking and Reporting: Identify what the Board needs to see in progress reporting from the contractor and any separately procured construction management resource.

5. Post-Construction

- Documentation for Repeatability: Identify whether documentation is thorough enough to duplicate the work on the opposite side of the dam.
- Permit Closeout: Identify and resolve any outstanding items with each permitting agency.
- Project Closeout: Identify remaining documentation, confirm payments are processed, and record the Notice of Completion.
- Project Handover: Coordinate the official handover of the completed project.
- Maintenance and Operations Planning: Identify long-term maintenance and operations needs for the Project.

Attachment B: Fee Proposal Form

Proposer Name:

Item	Amount / Description
Per-Hour Rate	$ ___________ per hour
Not-to-Exceed – Design/Permitting Phase	$ ___________
Not-to-Exceed – Procurement/Bidding Phase	$ ___________
Not-to-Exceed – Pre-Construction Readiness & Contract Administration	$ ___________
Not-to-Exceed – Post-Construction/Closeout Phase	$ ___________
Other Expenses (describe)	$ ___________
TOTAL NOT-TO-EXCEED PROJECT COST	$ ___________

What costs or expenses are included in the rate(s) above?

What costs or expenses do you anticipate may be required in addition to those included above?